

Tax Deductible Receipts for Canadian Donors

If you have Canadian Donors that will need a Canadian tax receipt, you will have to open an account with our partner, **One Book**. You will still need to complete the form to have a ministry account with Wycliffe Associates. It is best to direct any donors that do not need a Canadian tax deductible receipt to give directly to your WA ministry account.

Steps for setting up an account with One Book:

- Send an email to resources@wycliffeassociates.org stating you need an account with One Book for your Canadian Donors.
- Watch for an email from One Book with your account information and instructions on how your donors can send funds to this account in order to receive a Canadian tax receipt.

Any funds that are processed through One Book will incur a 3% fee by One Book. Wycliffe Associates does not take any fees from the donations given for the ministry you are looking to do, but we do want you to be aware that in order to get a Canadian tax receipt, any donors that are directed to give in this way will have their gift reduced by the 3% fee.

After One Book has processed the gift, they will send the funds to your ministry account at Wycliffe Associates. You can continue to use the TNT web portal to view the balance of your funds in your ministry account. Follow the regular instructions to get reimbursed from your ministry account for any expenses that you incur.

Any questions about this process can be directed to resources@wycliffeassociates.org or call us at 407-852-5348.

Thanks,

Your HR Team